

Agile Project Charter

GENERAL INFORMATION

Project Name:		Project ID:	Budget:
Project Sponsor:	Scrum Mater / Agile Lead:	Expected Start Date:	Expected Completion Date:

PROJECT OVERVIEW

Problem or Issue:	Project Objective:	Business Case:	Project Deliverables:

PROJECT SCOPE

Within Scope:	
Out of Scope:	

ACCEPTANCE CRITERIA

Definition of Done:	
Success Measures:	

RISKS, CONSTRAINTS & ASSUMPTIONS

Risks:	
Constraints:	
Assumptions:	

TENTATIVE SCHEDULE

Milestones:

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Timeboxes:

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RESOURCES

Project Team:

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Support Resources:

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CUSTOMERS & STAKEHOLDERS

Customer:

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Key Stakeholders:

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REMARKS

Remarks or Comments:

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